

**SUPERIOR COURT OF CALIFORNIA • COUNTY OF FRESNO
CIVIL, CRIMINAL, PROBATE, AND TRAFFIC RECORDED PROCEEDINGS**

**Request for Transcribed Copy of Recorded Proceedings
-Verify this matter was recorded before accepting any money-**

Today's Date: _____	Case Name: _____
Dept/Courtroom: _____	Case No.: _____ Date(s) of Hearing(s): _____
Requested by: _____ Phone Number: _____	
First Name	Last Name
Address: _____	Email Address: _____
<p>All transcribed copies prepared will be delivered electronically. The transcribed copies will be uploaded to YesLaw, a secure online document repository. An email will be sent to the email address provided, which includes a hyperlink to the website and a password to access the transcribed copy. Transcribed copies may be viewed within the site or downloaded as an Adobe Acrobat PDF document.</p> <p>In order to obtain your transcribed copies, you must provide an email address.</p>	

COST: \$52.00 per HEARING for Transcribed copies of RECORDED proceedings
Any transcribed copies exceeding 13 pages will require additional fees of \$4.00 per page.
The Court will notify if any additional fees are due.

FEES MUST BE PAID IN THE APPLICABLE CLERK'S OFFICE (CIVIL, CRIMINAL, PROBATE, OR TRAFFIC) BEFORE YOUR REQUEST WILL BE PROCESSED.

Make checks payable to Fresno County Superior Court.

(Clerk's Office Use Only)

Receipt and minute order(s)/Register of Actions must be attached to this form.

DATE RECEIVED: _____	By: _____ <small>(Print Name)</small>
<input type="checkbox"/> Number of hearings: _____	<input type="checkbox"/> Copy of Minute Order(s)/Register of Actions attached
<input type="checkbox"/> \$ _____ fee paid Receipt # _____	<input type="checkbox"/> Case file attached
<input type="checkbox"/> Additional fee paid: \$ _____	<input type="checkbox"/> Request for file from Archives attached
<input type="checkbox"/> No fees due – Approved Waiver of Additional Court Fees and Costs on file in Criminal or Traffic.	
<input type="checkbox"/> Time sensitive: _____	_____
	<small>(Reason)</small>
<input type="checkbox"/> Prepaid envelope provided	

Forward to: Court Reporter Manager, Room 402

(Administrative Use Only)

Date Received: _____	Initials: _____	Reporter: _____	Sent Reporter: _____
Date Completed: _____	Comments: _____		<small>(Date)</small>
Date(s) Customer Notified: _____			
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Date Received: _____	Received By: _____
	<small>(Print Name)</small>

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