

ATTORNEY OR PARTY WITHOUT ATTORNEY <i>(Name, state bar number, and address):</i>	FOR COURT USE ONLY
TELEPHONE NO. <i>(Optional):</i> _____ FAX NO. <i>(Optional):</i> _____ ATTORNEY FOR <i>(Name):</i> _____	
<b>SUPERIOR COURT OF CALIFORNIA • COUNTY OF FRESNO</b> Traffic Department, Central Division 2317 Tuolumne Street Fresno, California 93721	
DEFENDANT:	CASE NUMBER:
<b>APPLICATION AND DECLARATION TO VACATE OR REDUCE CIVIL ASSESSMENT</b>	DATE OF FAILURE TO APPEAR:
Defendant requests that the civil assessment in this action be vacated or reduced.	DATE OF FAILURE TO PAY:
Defendant asserts that the reason(s) set out below constitute good cause and supports vacating or reducing the civil assessment: <i>(you must complete this section and you must attach written proof that the selected item existed on the due date above)</i>	

- Hospitalization
- Incarceration
- Out of state military duty
- Financial Hardship (TR-105RC) must be completed and submitted with application
- Other

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on: \_\_\_\_\_ at \_\_\_\_\_  
*(Date)* *(City and State)*

\_\_\_\_\_  
*(TYPE OR PRINT NAME)* *(SIGNATURE)*

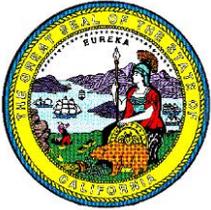
\_\_\_\_\_  
*(Address of Defendant)* *(City)* *(State)* *(Zip Code)*

**ORDER**

The application to vacate or reduce the civil assessment is:

- Denied. Reason for Denial (Optional):  
If your case has been referred to a Collection Agency you must make arrangements with that agency to pay. \_\_\_\_\_  
\_\_\_\_\_
- Granted.
  - Civil Assessment Vacated
  - Civil Assessment Reduced to \$ \_\_\_\_\_

Date: \_\_\_\_\_ Judge of the Superior Court



# APPLICATION TO SHOW GOOD CAUSE TO VACATE OR REDUCE CIVIL ASSESSMENT

## Checklist

Traffic Division  
'M' Street Courthouse  
2317 Tuolumne Street  
Fresno, CA 93724

Fresno Central Division  
Fresno Main Courthouse  
1100 Van Ness Avenue  
Fresno, CA 93724

B.F. Sisk Courthouse  
1130 'O' Street  
Fresno, CA 93721

If you **FAILED TO APPEAR** and are requesting the Civil Assessment be vacated or reduced you must:

- Complete Good Cause Application with supporting documentation.
- For Financial Hardship (TR-105RC must be completed and submitted with application. *Regarding civil assessment only.*)

If you **FAILED TO PAY** and are requesting the Civil Assessment be vacated you must:

- Complete Good Cause Application with supporting documentation.
- For Financial Hardship (TR-105RC must be completed and submitted with application (regarding the civil assessment only).
- Attach supporting documentation.

**Complete your TO-DO-LIST by filing or mailing to any Clerk's Office of Superior Court of California, County of Fresno.**