

RFI Title: Medical Second Opinions
RFI Number: 10-2014-MSO

REQUEST FOR INFORMATION

SUPERIOR COURT OF CALIFORNIA,
COUNTY OF FRESNO

REGARDING:

10-2014-MSO RFI for Medical Second Opinions

RESPONSES DUE:

October 17, 2014, NO LATER THAN 4:00 P.M. PACIFIC TIME

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I. Invitation to Respond

The intent of this Request for Information (RFI) is to develop a list of qualified vendors who are interested in bidding on a future contract with the Superior Court of California, County of Fresno ("Court") to provide medical second opinions or, as the need arises, Fit-for-Duty examinations. You are invited to respond with information to assist the Court in identifying prospective service providers to provide medical second opinions. Please use the information contained in this document and the format requested as the basis for your response.

A. Background

The Court, on occasion, has reason to doubt the validity of a medical certification furnished by an employee and is seeking a qualified provider(s) to provide a medical second opinion as to whether the employee may have a serious medical condition and if so, whether the condition impacts the employee's ability to perform the essential functions of their job. The Court is researching the possibility of having a contracted provider for these services that it could avail itself of, as the need arises.

B. Description

The objective of this RFI is to gather information on qualified service providers who are available for and capable of providing medical second opinions or Fit-for-Duty examinations for the Court. The Court is attempting to determine the availability of this service provided by local or area specialists and may decide to release a formal Request for Proposal (RFP) should there be sufficient availability. The Court does not guarantee that a Request for Proposal for the services described herein will in fact be issued.

II. Requirements

The Court is requesting service providers interested in participating in this effort to present information on their company's resources, capabilities, experience and qualifications for providing these services.

III. Response Format

The following is an outline for responding to this RFI. This outline is intended to minimize the effort of the respondent and structure the responses for ease of analysis by the Court. Please adhere to this format without compromising your response.

Section 1: Profile

Describe your company, including its:

- History;
- Ownership and management structure;
- Business practices;

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- Products and services;
- Locations;
- Human, technological, and other resources;
- Financial profile; and
- Other information you deem relevant.

Section 2: Service Delivery

- Describe the number and types of staff who would participate in providing the requested services.
 - How would your organization address specialized medical needs such as orthopedics, psychiatry, neurological, etc.?
 - What records, if any, would your organization review in reaching a medical second opinion?
 - What is the expected turnaround time from date of referral to issuance of an opinion, taking into account time for an employee evaluation?
- State how you propose to handle a conflict of interest; for example, if you are the primary care physician, how you would proceed with the second opinion?

Section 3: Additional Information

Provide any other information, materials, suggestions, and discussions you deem appropriate. DO NOT INCLUDE ANY COST INFORMATION.

IV. Submission Information

A. Disclaimer

This RFI is issued for information and planning purposes only and does not constitute a solicitation. Responses to the RFI will not be returned. A response to this notice is not an offer and cannot be accepted by the Court to form a binding contract. Responders are solely responsible for all expenses associated with responding to this RFI.

CONFIDENTIAL OR PROPRIETARY INFORMATION

Each response will be retained by the Court for official files and will become a public record. California judicial branch entities are subject to rule 10.500 of the California Rule of Court, which governs public access to judicial administrative records (see www.courtinfo.ca.gov/cms/rules/index.cfm?title=ten&linkid=rule10_500).

If information submitted in a response contains material noted or marked as confidential and/or proprietary that, in the Court's sole opinion, meets the disclosure exemption requirements of Rule 10.500, then that information will not be disclosed upon a request for access to such records. If the Court finds or reasonably believes that the material so marked is not exempt from disclosure, the Court will disclose the information regardless of the marking or notation seeking confidential treatment.

Notwithstanding the above, the California Public Contract Code requires the public inspection of certain documents. If required to do so by the Public Contract Code, a Court

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may disclose all information contained in a response, including information marked as confidential or proprietary. If a vendor is unsure if its confidential and/or proprietary material meets the disclosure exemption requirements of the Rule of Court, then it should not include such information in its response.

B. Contact and Submittal Information

All submissions shall be sent by e-mail to the Court Contact, and **MUST** contain “**RFI for Medical Second Opinions**” in the email subject line.

The contact for this RFI is:

Carmen Lango, Procurement & Contracting Officer
solicitations@fresno.courts.ca.gov

Please submit responses via e-mail by **4 p.m. on Friday, October 17, 2014.**

You may also submit supplemental hardcopy materials to:

Superior Court of CA, County of Fresno
Attn: Carmen Lango, Procurement & Contracting Officer
RFI – Medical Second Opinions
1100 Van Ness Avenue
Fresno, CA 93724-0002