



**Superior Court of California
County of Fresno**

Michael L. Elliott
Executive Officer / Clerk / Jury Commissioner
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NOTIFICATION REGARDING CASES AT THE "M" STREET TRAFFIC DIVISION COURTHOUSE

Effective August 17, 2020 the "M" Street Traffic Courthouse will be open for the following court hearings:

- ★ **DEPARTMENT 97B** - Criminal Drug Court, Veterans Treatment Court and Behavioral Health Court
- ★ **DEPARTMENT 97C** - Adult/Juvenile Traffic Court and Criminal Infraction Cases
- ★ **DEPARTMENT 97E** - Small Claims Court

Only authorized persons such as the parties, their attorneys and subpoenaed witnesses will be allowed to enter the Courthouse.

Until further notice and due to the Covid-19 pandemic, the Clerk's Office at the "M" Street Traffic Courthouse will continue to be temporarily closed.

- ★ **TRAFFIC AND CRIMINAL INFRACTION CASES:** Starting August 17, 2020, the morning arraignment calendar will be heard Monday - Wednesday at 9:00 a.m. Due to Covid-19, seating will be limited and assigned on a first come, first serve basis. If you check in after we reach our seating capacity, you will be placed on calendar for another day. You may request to appear remotely on your case over ZOOM. For information on how to schedule a ZOOM hearing please visit our website at <http://www.fresno.courts.ca.gov/traffic/> for the **TRAFFIC ZOOM HEARINGS – FAQ'S**. Requests to appear remotely must be submitted **at least three (3) court days before your scheduled hearing date or due date.**

SARB, TRUANCY AND JOBS 2000 CASES: If you have a SARB, truancy or Jobs 2000 case, the Court will notify you of your new appearance date. If you fail to appear a hold on your license or a warrant for your arrest may be issued.

SMALL CLAIMS CASES: For additional information about Small Claims cases, the department phone is (559) 457-1900.

PAYMENTS AND COLLECTION ACTIVITY: If you are currently making payments on an infraction case you may continue to make your payments online, through the mail or by using the Court's drop-box. You may also request an extension on your payments. **WARNING:** If you fail to appear or pay by the due date a civil assessment of \$300.00 pursuant to PC 1214.1 may be added to your bail amount and your case could be referred to a collection agency.

CONTACT INFORMATION

- ★ **CALL CENTER:** Telephone the Court at (559) 457-1700. **We have agents ready to help you, Monday through Friday, 8 AM to 4 PM, except holidays and weekends.**
- ★ **FAX:** Fax requests to the Court at (559) 457-1710.
- ★ **EMAIL:** Send an email to the Court @ InfoDeskCrim@fresno.courts.ca.gov.
- ★ **MAIL:** Send mail to the Court at Fresno Superior Court, ATTN: Traffic Division, 1100 Van Ness Avenue, Fresno, CA 93724.
- ★ **WEBSITE:** You may also find additional information regarding your case on our website @ <http://www.fresno.courts.ca.gov/traffic/>.
- ★ **DROP BOX:** Our drop box is available Monday - Friday 8 AM to 4 PM and is inside the courthouse for you to make payments, file documents and letters.

OPTIONS FOR TAKING CARE OF YOUR TRAFFIC CASE WITHOUT COMING TO COURT

- ★ **Pay Your Citation:** You can pay the entire bail amount any time on or before the due date. Payments can be made online, through the mail or by using the drop box.
- ★ **Sign Up for a Payment Plan:** You can request a payment plan by sending a letter or an email. A \$35.00 installment fee will be added to your balance. Your initial payment will be 10% of your total balance and then you will pay at least \$50.00 a month.
- ★ **Sign Up for Traffic School:** You can request traffic school through the mail. You must include the \$67.00 administrative fee, along with your payment.
- ★ **Sign Up for a Traffic School Payment Plan:** You can request a traffic school payment plan by sending a letter or email. A \$35.00 installment fee will be added to your balance. Your initial payment will be 10% of your total balance and then you will have 90 days to pay your remaining balance.
- ★ **Correctible Violations and Proof of Correction:**
 - ★ **Signed Off Citation:** You can return the signed off citation through the mail or by using the drop box. There is a \$25.00 dismissal fee for each correctable violation. We recommend that you make a copy of the citation for your records.
 - ★ **Driver's License, Registration and/or Insurance:** You can return your citation and a copy of your license, registration and/or insurance documents through the mail or by using the drop box. There is a \$25.00 dismissal fee for each correctable violation.
- ★ **Request a Fine Reduction for Financial Hardship/Ability to Pay Determinations:** If you have a financial hardship and can show that you are unable to pay the full amount, you may request that the Court consider your ability to pay by writing a letter and filing a "Petition for Consideration re Ability to Pay" form (TR-105RC).
- ★ **Request an Extension:** You can request an extension to appear in court, pay your bail, complete traffic school or make your installment payments by email, fax, through the mail or by using the drop box.
- ★ **Contest your Citation:** There are several ways to contest your citation without an in-person hearing.
 - ★ **Remote Zoom Trial:** You can request a court trial and appear remotely. You will need access to the Internet and the Zoom application. Visit <http://www.fresno.courts.ca.gov/traffic/> for **TRAFFIC ZOOM HEARINGS – FAQ'S** for more information.
 - ★ **Trial by Written Declaration:** Once the required bail amount is posted, both sides provide their written statements and evidence to the Court. A judicial officer will review all of the evidence and make a decision. If you are dissatisfied with the Court's decision, you can request a trial de novo. Please see our website for more details.
 - ★ **Written Request for a Court Trial:** You may submit a written request for a court trial, consisting of either a single appearance (arraignment and trial on the same day) or multiple appearances (arraignment and trial on separate days). You must include the bail amount. If you unable to post bail, you must also include a letter, along with your supporting documentation, explaining why you are unable to post the bail amount. Your written request for a court trial may be submitted by mail, fax, email or the drop box.
- ★ **Application and Order to Vacate Civil Assessment:** If a civil assessment has been added to your balance you may file an "Application and Order to Vacate Civil Assessment" form (TR-25). Please see our website for more details.

★ CHECK YOUR NOTICE FOR ADDITIONAL INFORMATION ABOUT YOUR OPTIONS ★