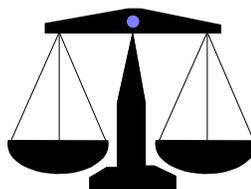


SUPERIOR COURT, COUNTY OF FRESNO
NOTICE- EFFECTIVE DATE of 07/08/2013



RE: Reduced Clerk's Office Hours for the B.F. Sisk Courthouse

The Court is reducing service hours to the public in all clerks' offices located in the B.F. Sisk Courthouse (Civil, Family Court Services, Family Law, Family Support, Probate and Small Claims) effective Monday, July 8, 2013. Filing window and telephone hours shall be from 8:00 a.m. to 3:00 p.m., Monday through Thursday and 8:00 a.m. to 12:00 p.m. on Friday. This is a reduction from the current service hours of 8:00 a.m. to 4:00 p.m. daily. The changes in public service hours will not affect the courtroom calendars or courtroom operations. The Self-Help Center hours will remain open from 8:00 a.m. to 4:00 p.m. daily; except Wednesday, when the Self-Help Center is closed.

For your convenience, a document drop box is located on the 1st floor of the B.F. Sisk Courthouse.

- This drop box has a time stamp. All documents must be time-stamped prior to being deposited.
- Documents time-stamped at or before 5:00 p.m. will be processed as of the date deposited.
- Documents time-stamped after 5:00 p.m. will be processed as of the next business day.
- Documents not time-stamped will be processed as of the next business day.
- Check or money order only. Please do NOT deposit cash in the drop box.

Due to the catastrophic 24% reduction to trial court funding, the Fresno Superior Court has implemented various cost saving measures, including: closing of the seven (7) branch courts, unpaid employee furloughs, freezing vacancies, layoffs, reengineering court processes for efficiencies, and reduction of expenditures for services and supplies.

Staffing in the clerk's offices has been significantly impacted by unfilled vacancies and furloughs. A reduction in business hours will allow court staff to file documents, process cases and prepare court calendars timely.

*Pursuant to Government Code section 68106, this proposal was published for public comment with a deadline of July 2, 2013.

**Notice will also be posted pursuant to California Rules of Court, rule 10.620(g).